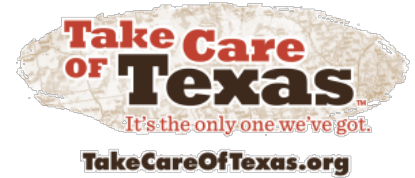


TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

e-mail address for applications: jobs@tceq.texas.gov
Physical Address - 12100 Park 35 Circle, Bldg. A
Mailing Address - P.O. Box 13087/MC-116
Austin, Texas 78711-3087
(512)239-0102



Internet: www.tceq.texas.gov
Fax: (512)239-0111

State Title: Financial Analyst III
Functional Title:
Job Posting: 16018
Monthly Salary: \$4917.00 - \$5479.47
Salary Group: B24
Posting Date: 09/23/2015
Close Date: 10/07/2015
Section/Division: Revenue Operations Section/ Financial Administration Division
Work Location: 12100 Park 35 Circle, Austin, TX 78753
Openings: One(1)
Position #(s): 2227

Job Description:

Provides advanced financial analysis support and implements activities related to automated revenue accounting systems and processing for the Texas Commission on Environmental Quality (TCEQ). Analyzes financial information to determine the ability of responsible parties to pay penalties and/or for environmental damages. Develops reports related to the revenue accounting system or revenue-related processes. Supports reconciliation of revenue accounting systems with the development of reports and reconciling techniques. Assists the Revenue Operation Section with special projects as assigned. Prepares reports summarizing the results of financial analyses, designed for non-financial staff. Documents analyses, findings, and work papers for hearings and settlement conferences.

Military Occupational Specialty (MOS) Codes: 36B, 36A, 020, 31, 3401, 3404, F&S, FIN10, 6FoX1, 65F1, 65F3, 65F4, 65FX-, and 65WX

Minimum Qualifications:

A bachelor's degree from an accredited college or university with a major in accounting, finance, economics, business, or a related field (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION), plus five years of full-time experience in lending, credit analysis, financial analysis, budget analysis, or financial regulatory work. Completion of an internship in the areas listed may substitute for six months of the required experience.

OR Certification as a public accountant (CPA) plus four years of full-time experience in lending, credit analysis, financial analysis, or financial regulatory work.

Special Requirements:

Moving up to 10 pounds of paper.

Traveling up to 5% of the time.

The agency will review the applicant's driving history in connection with the use of a vehicle in the performance of the job.

Condition of Employment:

TCEQ will verify Selective Service registration for males born on or after January 1, 1960. If exempt from Selective Service registration selected candidate must provide proof of exemption on first day of employment. Offers of employment are contingent on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct a criminal history records search on candidates selected for posted vacancies. Only applicants who are interviewed will receive written non-selection notification.

Submit a standard State of Texas application for **each job posting** to the Texas Commission on Environmental Quality, Human Resources & Staff Services (HRSS) office by 5:00 p.m. on the closing date. A signed faxed or emailed copy is acceptable. In compliance with ADA, if you need any special accommodations during the employment process, please contact HRSS for assistance.

Texas Commission on Environmental Quality is an Equal Opportunity Employer